



TARA Dashboard Advisory Group

Terms of Reference

General Purpose

The Advisory Group will provide independent input and guidance related to the development of the dashboard for Project TARA.

Mandate

The Project TARA Dashboard Advisory Group provides feedback and input on the form and function of the dashboard as it is developed. This includes, but is not limited to, providing ideas and comments on what type of data should be included in the dashboard, advice on the categorization and management of the data, and ensuring that the dashboard meets community needs. This input will be collected and synthesized for use by the Project TARA team to inform the development of the dashboard.

Membership

Membership of the Project TARA Dashboard Advisory Group will include six to ten individuals, who have experience and expertise in academic assessment and represent a broad range of perspectives and geographies.

A Chair will be chosen by the Project TARA team from the Advisory Group Members. The Chair will carry out the following responsibilities:

- Facilitate responses to the Project TARA team queries
- Gathering consensus from the Advisory Group
- Communicate with the Project TARA team on behalf of the Advisory Group

Meetings, Decisions, and Reporting

The Advisory Group will convene “virtually” 2-3 times per year and will work asynchronously as needed to complete tasks to execute its mandate. The Advisory Group will provide advice and input at virtual gatherings and/or over email communications. Such input need not be unanimous from Advisory Group members. Minutes of each meeting will be taken by DORA staff and the draft (provisional) minutes will be made available to the Advisory Group.

DORA Code of Conduct

To ensure the best possible experience for all Members, DORA will ask Members to follow established guidelines for participation set by DORA’s administrative entity, the American Society for Cell Biology. By becoming an Advisory Group Member, Members agree they have read and will follow these rules ([here](#)).